



**Rye Yacht Club**  
**Appearance and Maintenance Guidelines**  
**PART 1**

**Purpose**

The purpose of this paper is to provide the Rye Yacht Club (Club) Executive Committee some guidelines to consider in establishing a process for appearance and maintenance of the Club and facilities.

The aim is to ensure the Club has an amenable presence in the Rye community. Additionally, that the grounds and facilities are maintained as a functional, safe and healthy place that is attractive to all members, visitors and passers-by.

These guidelines should be read in conjunction with other Club Guidelines and Policies governing the functions of the club operations, canteen, social events, on water activities and Learn to Sail programs.

**Background**

The Rye Yacht Club was officially formed on 30<sup>th</sup> May 1971 with the constitution passed some twelve months later. After a couple of early locations, the clubhouse at the present site at 2120 Point Nepean Rd. Rye was officially opened in March 1985. Since then the club has grown significantly as a member of the Victorian Yachting Council (now Yachting Victoria) since October 1972. Over that time through much fundraising by members, local Rye community and sponsors along with successful grants the clubhouse has become a centre accessible to members and guests for a whole range of on, in and beside water activities.

Facilities in the club include:

Race control room on third level	Canteen and first aid room
Second level lounge	Large open viewing deck
Ground level multi purpose area for boat storage and entertaining	Paved BBQ area overlooking the lawns, beach and bay
Dressing rooms, showers and toilets	Children's play area
Washing, rigging and storage areas for boats and other water craft	Fully fenced off secure grounds with members keyfob access

## Discussion

The aim can be met through a three-tiered approach to acknowledge the different requirements for low level maintenance needs through to longer term improvements.

<b>Three Tiers</b>	<b>Description</b>	<b>Guidelines</b>
Level 1: Major projects and improvements	This includes all major constructions, renovations, modifications and replacements that are identified to keep pace with the growing needs of the Club, its members and visitors and programs	These items are identified and approved to go onto the 10yr Action Plan that is overseen by the Executive Committee. These items of work are carried out by skilled and qualified members voluntarily or contracted out to trades people.
Level 2: Urgent and essential works	This includes the immediate repair or replacement work for failure and/or damage to ensure the safe and functional requirements are maintained	These items are reported as identified to the Secretary of the Executive Committee for immediate consideration. Works are prioritised and carried out based on safety and functionality and approved through the existing finance process in liaison with the Treasurer of the Executive Committee
Level 3: General maintenance and appearance	This includes lower level items such as gardening, painting, sweeping, cleaning, smaller repair items	Part 2 of this paper is held by the RYC Exec Committee and sets out the options considered to deliver level 3. The Exec approved for 2021-2022 Season to continue with regular monthly working bees (2 <sup>nd</sup> Saturday) with all club members invited to participate and tasked by the Yard Master or Exec representative.

Prepared by:

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Executive Committee